

British Columbia Death Certificate Application

PLEASE NOTE: Any person with a valid reason may apply for a death certificate in British Columbia. Applications are processed upon receipt. We cannot change or cancel applications once received. Although you can fill out the application online, you cannot save or email it. Please type, print and sign the application then fax, scan and email or mail your application to us.

Step 1 - Contact Information - Person applying for certificate

Name: _____ Firm/Organization: _____
Applicant - Full Name Complete only if certificate(s) to be delivered here.

Telephone Number: (____) _____ Daytime Number: (____) _____ Ext: _____ Work Cell

Mailing Address: _____ Apt.: _____ Buzzer Code: _____
Certificates ordered using the RUSH SERVICE are delivered by courier and need to be signed for by the applicant. You must provide a civic address if applicable.

City: _____ Prov./State: _____ Country: _____

Postal/Zip Code: _____ Email: _____

Step 2 - Details of Deceased - Person named on certificate

You **MUST** enter as much information as possible. Missing or incorrect information may delay your application and rush service may not be available.

Reason Certificate Required: _____
E.g.: Settle Estate, Pension, etc

Name of Deceased: _____
First Middle - must provide if known Last - at time of death

Gender: Male Female

Place of Death: _____, B.C.
City/Town

Permanent Residence Before Death: _____
City/Town Province/State Country

Place of Birth: _____
City/Town Province/State Country




Date of Death: _____ Age at Death: _____
Month Day Year

Step 3 - Payment Information - Select certificate type and payment method

Certificates take approximately 10 to 15 days to be processed and delivered. Delivery times are average delivery time and cannot be guaranteed. All taxes and shipping included.

____ Qty. - Death Certificate - \$80.00 each
Add Rush Service - 5 to 8 business days (includes courier time) - \$38.00 additional courier cost

Death Certificate: Contains name of deceased, age of deceased at time of death, date of death, usual residence of the deceased (province & country only), sex, marital status, registration number and date of registration.
Rush Service: Rush service quoted above represents an additional cost. Please add the rush service cost to the price of the certificate (ex. \$80.00 + \$38.00 = \$118.00).

Credit Card Type:   

Credit Card Number: _____ Exp. Date: _____

Name of Cardholder: _____ Cardholder Email: _____
Type / Print Name

Signature: _____ Date: _____

Charge will appear as "Express Legal" on credit card statement. If paying by money order or certified cheque, please mail the completed application along with your payment. Any application received with a personal cheque will be held until such time as the cheque clears, typically 7 to 10 business days. Cheques and money orders must be made payable to "Express Legal".

Step 4 - Provide Authorization

British Columbia Death Certificate Authorization

By signing this authorization, you are permitting Express Legal to request a certificate of death. Your certificate will be sent to you directly from the British Columbia Vital Statistics Agency.

A completed and signed authorization must be provided.

I, _____, hereby authorize Express Legal to request one or more Certificates of Death from the British Columbia Vital Statistics Agency on my behalf. I further authorize Express Legal to correspond in writing or orally with the British Columbia Vital Statistics Agency with respect to this application.

Print / Type Name of Applicant

Date:

Month Day Year

Signature:

Applicant - Signature Must Be Provided



ExpressLegal

Your Source for Government Certificates

Step 5 - Submit Application

Please return your completed application and authorization to us by one of the following methods:

**Toll-Free Fax: 1.866.265.6300
or Scan & Email: bc@expresslegal.ca
or Regular Mail**

Express Legal, 79-622 Front Street, Nelson, BC V1L 4B7
Toll-Free Phone: 1.866.828.9680

- IMPORTANT NOTES:**
- If information is missing from the application or if additional information is required, we will contact the applicant by telephone or email.
 - All information submitted is strictly confidential and will not be used for any reason other than obtaining the requested document from the respective government agency.